

Fiscal Year

Start Year

2024

—

End Year

2024

***Authority Budget of:
Buena Municipal Utilities Authority***

State Filing Year

2024

For the Period:

January 1, 2024

to

December 31, 2024

www.BuenaBoroughMUA.com

Authority Web Address



Division of Local Government Services

**2024 AUTHORITY BUDGET
CERTIFICATION SECTION**

FISCAL YEAR 2024

Buena Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul Ewert Date: 12/21/2023

2024 PREPARER'S CERTIFICATION

Buena Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	c.santore@buenaboroughmua.com
Name:	Mary Ann Chalow
Title:	Consultant
Address:	PO Box 696 Minotola, NJ 08341-0696
Phone Number:	856-697-1784
Fax Number:	856-697-1434
E-mail Address:	c.santore@buenaboroughmua.com

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.BuenaBoroughMUA.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Cheryl Santore
Title of Officer Certifying Compliance:	Secretary/Treasurer
Signature:	c.santore@buenaboroughmua.com

2024 APPROVAL CERTIFICATION

Buena Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Buena Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on November 8, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	c.santore@buenaboroughmua.com
Name:	Cheryl Santore
Title:	Secretary/Treasurer
Address:	PO Box 696 Minotola, NJ 08341-0696
Phone Number:	856-697-1784
Fax Number:	856-697-1434
E-mail Address:	c.santore@buenaboroughmua.com

2024 AUTHORITY BUDGET RESOLUTION

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget for Buena Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Buena Municipal Utilities Authority at its open public meeting of November 8, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,617,256.00, Total Appropriations including any Accumulated Deficit, if any, of \$3,064,345.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$447,089.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,081,500.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Buena Municipal Utilities Authority, at an open public meeting held on November 8, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the) Buena Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Buena Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 13, 2023.

c.santore@buenaboroughmua.com

(Secretary's Signature)

11/8/2023

(Date)

Governing Body Recorded Vote

[illegible]

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2024 ADOPTION CERTIFICATION

Buena Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Buena Municipal Utilities Authority, pursuant to N.J.A.C 5:31-2.3, on December 13, 2023.

Officer's Signature:			
Name:	Cheryl Santore		
Title:	Secretary/Treasurer		
Address:	PO Box 696 Minotola, NJ 08341-0696		
Phone Number:	856-697-1784	Fax:	856-697-1434
E-mail address:	c.santore@buenaboroughmua.com		

2024 ADOPTED BUDGET RESOLUTION

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Buena Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Buena Municipal Utilities Authority at its open public meeting of December 13, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$2,617,256.00, Total Appropriations, including any Accumulated Deficit, if any, of \$3,064,345.00, and Total Unrestricted Net Position utilized of \$447,089.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$3,081,500.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Buena Municipal Utilities Authority at an open public meeting held on December 13, 2023 that the Annual Budget and Capital Budget/Program of the Buena Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

c.santore@buenaboroughmua.com

(Secretary's Signature)

12/13/2023

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Joseph Santagata	X			
Richard Baker				X
Robert Delano				X
John Formisano	X			
Jeffrey Johnston				X
David Romeo	X			
Frank De Stefano	X			

**2024 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2024 proposed Annual Budget and make comparison to the Fiscal Year 2023 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

Total Budgeted revenues are proposed to increase by 2% and Appropriations increase by 3.2%. Connection fee Revenue is anticipated to decrease by 15.1% as only one new water connection is anticipated. As a result of the moratorium on Delinquent Penalties on Water accounts in 2023, the 2024 budget increases the Revenue from Penalties by 73.9%.

Replacement of retired employees created a 10.79% increase in Fringe Benefits attributed to Health Benefits and 35.7% Increase in Education. Aging equipment required a 11.9% increase in Repairs & Maintenance.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

Although the current local economy does not lend itself to immediate growth, the impact on the Authority Budget has been minimal. The Authority Budget annually includes a contribution to Renewal & Replacement Reserves to fund the Capital Budget whenever feasible.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

The Authority is utilizing Net Position to keep the rates stable in 2024.

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, **pilot** payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

The Authority does not make any direct payments to the Borough of Buena but a long standing agreement waives User Charges on facilities used for Municipal Purposes in exchange for Office Space in the Municipal Building.

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Answer the question below using the space provided.

6. Attach in FAST a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, **if applicable**. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**".

Rates are staying the same

AUTHORITY CONTACT INFORMATION

FISCAL YEAR 2024

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Buena Municipal Utilities Authority		
Federal ID Number:	22-1898770		
Address:	PO Box 696		
City, State, Zip:	Minotola	NJ	08341
Phone: (ext.)	856-697-1784	Fax:	856-697-1434

Preparer's Name:	Mary Ann Chalow		
Preparer's Address:	PO Box 696		
City, State, Zip:	Minotola	NJ	08341
Phone: (ext.)	856-697-1784	Fax:	856-697-1434
E-mail:	C.Santore@buenaboroughmua.com		

Chief Executive Officer*			
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)		Fax:	
E-mail:			

Chief Financial Officer*	Cheryl Santore		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	856-697-1784	Fax:	856-697-1434
E-mail:	C.Santore@buenaboroughmua.com		

Name of Auditor:	Stephen P. Testa		
Name of Firm:	Romano, Hearing, Testa & Knorr		
Address:	1830 Gallagher Drive Suite 104		
City, State, Zip:	Vineland	NJ	08360
Phone: (ext.)	856-692-9100	Fax:	
E-mail:	stesta@rhtservices.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

16

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 700,456.44

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

2

(Maximum is 2)

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

10. Did the Authority pay for meals or catering during the current fiscal year?

No

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

No

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No

No

No

No

No

No

No

No

No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

No

If "yes", provide explanation, including amount paid.

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Use the space below to provide clarification for any Questionnaire responses.

QUESTION 9 A committee consisting of two of the Board members negotiates compensation for the Superintendent, administrative staff and union employees.

There are periodic performance reviews and written employment contracts for key employees.

The full Board of Commissioners approves all employment agreements.

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Buena Municipal Utilities Authority
For the Period January 01, 2024 to December 31, 2024

				Position		Reportable Compensation from Authority (W-2/ 1099)				
				Commissioner	Key Employee/ Officer	Highest Compensated Former	Base Salary/ Stipend	Bonus		
Name	Title	Average Hours per Week Dedicated to Position							Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
1 Santagata, Joseph	Chairman	10	x			\$ 5,280.00			\$ 868.00	\$ 6,148.00
2 Baker, Richard	Vice Chairman	3	x			\$ 3,700.00			\$ 608.00	\$ 4,308.00
3 Jeffrey Johnston	Member	3	x			\$ 3,080.00			\$ 506.00	\$ 3,586.00
4 Formisano, John	Member	3	x			\$ 3,080.00			\$ 506.00	\$ 3,586.00
5 Delano, Robert	Member	3	x			\$ 3,080.00			\$ 506.00	\$ 3,586.00
6 Romeo, David	Alternate	3	x			\$ 1,600.00			\$ 263.00	\$ 1,863.00
7 DeStefano, Frank	Alternate	3	x			\$ 1,600.00			\$ 263.00	\$ 1,863.00
8 Santore, Cheryl	Sec'y/Treasurer			x		\$ 78,124.00			\$ 23,563.00	\$ 101,687.00
9 Zorzi, Alan	Plant Superintendent				X	\$ 148,152.00		\$ 13,943.00	\$ 24,721.87	\$ 186,816.87
10										\$ -
11										\$ -
12										\$ -
13										\$ -
14										\$ -
15										\$ -
16										\$ -
17										\$ -
18										\$ -
19										\$ -
20										\$ -
21										\$ -
22										\$ -
23										\$ -
24										\$ -
25										\$ -
26										\$ -
27										\$ -
28										\$ -
29										\$ -
30										\$ -
31										\$ -
32										\$ -
33										\$ -
34										\$ -
35										\$ -
Total:						\$ 247,696.00	\$ -	\$ 13,943.00	\$ 51,804.87	\$ 313,443.87

Schedule of Health Benefits - Detailed Cost Analysis

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

If no health benefits, check this box: ☐

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	3	15,129.32	45,387.96	2	14,148.30	28,296.60	17,091.36	60.4%
Parent & Child	1	27,843.72	27,843.72	2	25,325.46	50,650.92	(22,807.20)	-45.0%
Employee & Spouse (or Partner)	1	29,835.84	29,835.84	2	27,694.56	55,389.12	(25,553.28)	-46.1%
Family	3	41,013.00	123,039.00	2	38,522.26	77,044.52	45,994.48	59.7%
Employee Cost Sharing Contribution (enter as negative -)							-	
Subtotal	8		226,106.52	8		211,381.16	14,725.36	7.0%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)							-	
Subtotal			-			-	-	
Retirees - Health Benefits - Annual Cost								
Single Coverage	4	7,827.50	31,310.00	4	7,358.58	29,434.32	1,875.68	6.4%
Parent & Child			-			-	-	
Employee & Spouse (or Partner)	2	9,578.88	19,157.76	2	8,792.16	17,584.32	1,573.44	8.9%
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)							-	
Subtotal	6		50,467.76	6		47,018.64	3,449.12	7.3%
GRAND TOTAL	14		276,574.28	14		258,399.80	18,174.48	7.0%

Is medical coverage provided by the SHBP (Yes or No)?	Yes
Is prescription drug coverage provided by the SHBP (Yes or No)?	Yes

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

Complete the below table for the Authority's accrued liability for compensated absences.

If no accumulated absences, check this box: ☐

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Austino, Debbie	17.67	\$ 9,190.00			x
Sacco, Jesse	2.09	\$ 865.00	x		
Deliberis, Robert	13.89	\$ 12,000.00	x		
Erber, Jonathan	18.02	\$ 12,000.00	x		
Fenselau, Mary	14.03	\$ 5,395.00		x	
Harris, James	12.91	\$ 11,991.00	x		
Montgomery, Nicholas	1.53	\$ 1,512.00	x		
Santore, Cheryl	12.33	\$ 9,287.00	x		x
Stiteler, James	5.2	\$ 4,468.00	x		
Zorzi, Alan	11.72	\$ 12,000.00			x
FICA - Admin		\$ 769.21			
FICA - Operations		\$ 5,251.95			
Total liability for accumulated compensated absences at per most recent audit (this page only)		\$ 84,729.16			

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement

Total liability for accumulated compensated absences at per most recent audit (this page only) \$ -

Schedule of Shared Service Agreements

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

If no shared services, check this box: ☐

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement		Amount to be Received by/ Paid from Authority
				Effective Date	Agreement End Date	
Buena Borough MUA	Buena Regional School District	Wastewater Treatment Licensed Operator		1/1/2024	12/31/2024	\$ 18,745

Schedule of Shared Service Agreements (Cont.)

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement	Agreement	Amount to be
				Effective Date	End Date	Received by/ Paid from Authority

**2024 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

	FY 2024 Proposed Budget						FY 2023 Adopted Budget	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
REVENUES									
Total Operating Revenues	\$ 742,756	\$ 1,803,500	\$ -	\$ -	\$ -	\$ -	\$ 2,546,256	\$ 2,512,012	\$ 34,244 1.4%
Total Non-Operating Revenues	48,000	23,000	-	-	-	-	71,000	54,000	17,000 31.5%
Total Anticipated Revenues	790,756	1,826,500	-	-	-	-	2,617,256	2,566,012	51,244 2.0%
APPROPRIATIONS									
Total Administration	239,971	292,871	-	-	-	-	532,842	511,490	21,352 4.2%
Total Cost of Providing Services	584,197	1,468,292	-	-	-	-	2,052,489	1,999,880	52,609 2.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	102,889	-	-	-	-	102,889	101,399	1,490 1.5%
Total Operating Appropriations	824,168	1,864,052	-	-	-	-	2,688,220	2,612,769	75,451 2.9%
Total Interest Payments on Debt	-	86,125	-	-	-	-	86,125	88,115	(1,990) -2.3%
Total Other Non-Operating Appropriations	90,000	200,000	-	-	-	-	290,000	268,340	21,660 8.1%
Total Non-Operating Appropriations	90,000	286,125	-	-	-	-	376,125	356,455	19,670 5.5%
Accumulated Deficit	-	-	-	-	-	-	-	-	- #DIV/0!
Total Appropriations and Accumulated Deficit	914,168	2,150,177	-	-	-	-	3,064,345	2,969,224	95,121 3.2%
Less: Total Unrestricted Net Position Utilized	123,412	323,677	-	-	-	-	447,089	403,212	43,877 10.9%
Net Total Appropriations	790,756	1,826,500	-	-	-	-	2,617,256	2,566,012	51,244 2.0%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 1	\$ (0) -34.0%

Revenue Schedule

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

FY 2024 Proposed Budget							FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	555,000	1,089,510					\$ 1,644,510	\$ 1,639,510	\$ 5,000 0.3%
Business/Commercial	80,000	167,490					247,490	247,490	- 0.0%
Industrial	25,000	43,000					68,000	68,000	- 0.0%
Intergovernmental							-	-	- #DIV/0!
Other	80,000						80,000	75,000	5,000 6.7%
Total Service Charges	740,000	1,300,000	-	-	-	-	2,040,000	2,030,000	10,000 0.5%
<i>Connection Fees</i>									
Residential	756	3,500					4,256	5,012	(756) -15.1%
Business/Commercial							-	-	- #DIV/0!
Industrial							-	-	- #DIV/0!
Intergovernmental							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Connection Fees	756	3,500	-	-	-	-	4,256	5,012	(756) -15.1%
<i>Parking Fees</i>									
Meters							-	-	- #DIV/0!
Permits							-	-	- #DIV/0!
Fines/Penalties							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Other Operating Revenues (List)</i>									
Miscellaneous	2,000						2,000	2,000	- 0.0%
Septage Hauler Fees		500,000					500,000	475,000	25,000 5.3%
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
Total Other Revenue	2,000	500,000	-	-	-	-	502,000	477,000	25,000 5.2%
Total Operating Revenues	742,756	1,803,500	-	-	-	-	2,546,256	2,512,012	34,244 1.4%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Water Tower Rental	25,000						25,000	25,000	- 0.0%
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
Total Other Non-Operating Revenue	25,000	-	-	-	-	-	25,000	25,000	- 0.0%
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	3,000	3,000					6,000	6,000	- 0.0%
Penalties	20,000	20,000					40,000	23,000	17,000 73.9%
Other							-	-	- #DIV/0!
Total Interest	23,000	23,000	-	-	-	-	46,000	29,000	17,000 58.6%
Total Non-Operating Revenues	48,000	23,000	-	-	-	-	71,000	54,000	17,000 31.5%
TOTAL ANTICIPATED REVENUES	\$ 790,756	\$ 1,826,500	\$ -	\$ -	\$ -	\$ -	\$ 2,617,256	\$ 2,566,012	\$ 51,244 2.0%

Prior Year Adopted Revenue Schedule

Buena Municipal Utilities Authority

FY 2023 Adopted Budget

	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	550,000	1,089,510					\$ 1,639,510
Business/Commercial	80,000	167,490					247,490
Industrial	25,000	43,000					68,000
Intergovernmental							-
Other	75,000						75,000
Total Service Charges	730,000	1,300,000	-	-	-	-	2,030,000
<i>Connection Fees</i>							
Residential	1,512	3,500					5,012
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	1,512	3,500	-	-	-	-	5,012
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Miscellaneous	2,000						2,000
Septage Hauler Fees		475,000					475,000
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	2,000	475,000	-	-	-	-	477,000
Total Operating Revenues	733,512	1,778,500	-	-	-	-	2,512,012
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Water Tower Rental	25,000						25,000
							-
							-
							-
							-
<i>Other Non-Operating Revenues</i>	25,000	-	-	-	-	-	25,000
<i>Interest on Investments & Deposits</i>							
Interest Earned	3,000	3,000					6,000
Penalties	3,000	20,000					23,000
Other							-
Total Interest	6,000	23,000	-	-	-	-	29,000
Total Non-Operating Revenues	31,000	23,000	-	-	-	-	54,000
TOTAL ANTICIPATED REVENUES	\$ 764,512	\$ 1,801,500	\$ -	\$ -	\$ -	\$ -	\$ 2,566,012

Appropriations Schedule

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

	FY 2024 Proposed Budget						FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 79,202	\$ 79,202					\$ 158,404	\$ 152,160	\$ 6,244 4.1%
Fringe Benefits	45,269	45,269					90,538	83,330	7,208 8.6%
Total Administration - Personnel	124,471	124,471	-	-	-	-	248,942	235,490	13,452 5.7%
<i>Administration - Other (List)</i>									
OFFICE EXPENSE	33,000	38,400					71,400	70,500	900 1.3%
PROFESSIONAL FEES	65,500	90,000					155,500	148,500	7,000 4.7%
LICENSES, FEES & PERMITS	11,000	28,000					39,000	39,000	- 0.0%
LEGAL ADVERTISEMENTS	1,000	2,000					3,000	3,000	- 0.0%
Miscellaneous Administration*	5,000	10,000					15,000	15,000	- 0.0%
Total Administration - Other	115,500	168,400	-	-	-	-	283,900	276,000	7,900 2.9%
Total Administration	239,971	292,871	-	-	-	-	532,842	511,490	21,352 4.2%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	198,245	462,572					660,817	632,000	28,817 4.6%
Fringe Benefits	125,452	292,720					418,172	377,880	40,292 10.7%
Total COPS - Personnel	323,697	755,292	-	-	-	-	1,078,989	1,009,880	69,109 6.8%
<i>Cost of Providing Services - Other (List)</i>									
INSURANCE	21,000	45,000					66,000	65,000	1,000 1.5%
SUPPLIES, TESTING MONITORING, CHEMICALS	89,000	316,500					405,500	409,000	(3,500) -0.9%
REPAIRS & MAINTENANCE	36,000	137,500					173,500	155,000	18,500 11.9%
UTILITIES	110,000	209,000					319,000	354,000	(35,000) -9.9%
Miscellaneous COPS*	4,500	5,000					9,500	7,000	2,500 35.7%
Total COPS - Other	260,500	713,000	-	-	-	-	973,500	990,000	(16,500) -1.7%
Total Cost of Providing Services	584,197	1,468,292	-	-	-	-	2,052,489	1,999,880	52,609 2.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	102,889	-	-	-	-	102,889	101,399	1,490 1.5%
Total Operating Appropriations	824,168	1,864,052	-	-	-	-	2,688,220	2,612,769	75,451 2.9%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	-	86,125	-	-	-	-	86,125	88,115	(1,990) -2.3%
Operations & Maintenance Reserve							-	-	- #DIV/0!
Renewal & Replacement Reserve	90,000	200,000					290,000	268,340	21,660 8.1%
Municipality/County Appropriation							-	-	- #DIV/0!
Other Reserves							-	-	- #DIV/0!
Total Non-Operating Appropriations	90,000	286,125	-	-	-	-	376,125	356,455	19,670 5.5%
TOTAL APPROPRIATIONS	914,168	2,150,177	-	-	-	-	3,064,345	2,969,224	95,121 3.2%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	914,168	2,150,177	-	-	-	-	3,064,345	2,969,224	95,121 3.2%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	- #DIV/0!
Other	123,412	323,677					447,089	403,212	43,877 10.9%
Total Unrestricted Net Position Utilized	123,412	323,677	-	-	-	-	447,089	403,212	43,877 10.9%
TOTAL NET APPROPRIATIONS	\$ 790,756	\$ 1,826,500	\$ -	\$ -	\$ -	\$ -	\$ 2,617,256	\$ 2,566,012	\$ 51,244 2.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 41,208.40 \$ 93,202.60 \$ - \$ - \$ - \$ - \$ 134,411.00

APPROPRIATION DETAIL PAGE

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

[illegible]

APPROPRIATION DETAIL PAGE

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

[illegible]

APPROPRIATION DETAIL PAGE

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

[illegible]

Prior Year Adopted Appropriations Schedule

Buena Municipal Utilities Authority

FY 2023 Adopted Budget

	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 76,080	\$ 76,080					\$ 152,160
Fringe Benefits	41,665	41,665					83,330
Total Administration - Personnel	117,745	117,745	-	-	-	-	235,490
<i>Administration - Other (List)</i>							
OFFICE EXPENSE	33,000	37,500					70,500
PROFESSIONAL FEES	58,500	90,000					148,500
LICENSES, FEES & PERMITS	11,000	28,000					39,000
LEGAL ADVERTISEMENTS	1,000	2,000					3,000
Miscellaneous Administration*	5,000	10,000					15,000
Total Administration - Other	108,500	167,500	-	-	-	-	276,000
Total Administration	226,245	285,245	-	-	-	-	511,490
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	189,000	443,000					632,000
Fringe Benefits	119,355	258,525					377,880
Total COPS - Personnel	308,355	701,525	-	-	-	-	1,009,880
<i>Cost of Providing Services - Other (List)</i>							
INSURANCE	20,000	45,000					65,000
SUPPLIES, TESTING MONITORING, CHEMICAL	100,000	309,000					409,000
REPAIRS & Maintenance	30,000	125,000					155,000
utilities	125,000	229,000					354,000
Miscellaneous COPS*	2,000	5,000					7,000
Total COPS - Other	277,000	713,000	-	-	-	-	990,000
Total Cost of Providing Services	585,355	1,414,525	-	-	-	-	1,999,880
Total Principal Payments on Debt Service in Lieu of Depreciation	-	101,399	-	-	-	-	101,399
Total Operating Appropriations	811,600	1,801,169	-	-	-	-	2,612,769
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	88,115	-	-	-	-	88,115
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	90,000	178,340					268,340
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	90,000	266,455	-	-	-	-	356,455
TOTAL APPROPRIATIONS	901,600	2,067,624	-	-	-	-	2,969,224
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	901,600	2,067,624	-	-	-	-	2,969,224
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	137,088	266,124					403,212
Total Unrestricted Net Position Utilized	137,088	266,124	-	-	-	-	403,212
TOTAL NET APPROPRIATIONS	\$ 764,512	\$ 1,801,500	\$ -	\$ -	\$ -	\$ -	\$ 2,566,012

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 40,580.00	\$ 90,058.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,638.45
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2024 PRIOR YEAR ADOPTED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Buena Municipal Utilities Authority

FY 2023 Adopted Budget

Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"

[illegible]

APPROPRIATION DETAIL PAGE

Buena Municipal Utilities Authority

FY 2023 Adopted Budget

Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"

[illegible]

Debt Service Schedule - Principal

Buena Municipal Utilities Authority

If Authority has no debt, check this box: ☐

Fiscal Year Ending in										
	Date of Local Finance Board Approval	2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	Total Principal Outstanding
Water										
										\$ -
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
Sewer										
USDA SERIES 2013		69,739	71,229	72,751	74,305	75,892	77,513	79,169	2,500,557	2,951,416
NJ Bank Series 2022 Trust Loan		10,000	10,000	10,000	15,000	15,000	15,000	15,000	555,000	635,000
NJ Bank Series 2022 Fund Loan		21,660	21,660	21,660	21,660	21,660	21,660	21,660	490,954	620,914
										-
Total Principal		101,399	102,889	104,411	110,965	112,552	114,173	115,829	3,546,511	4,207,330
Operation #3										
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
Operation #4										
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
Operation #5										
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
Operation #6										
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS		\$ 101,399	\$ 102,889	\$ 104,411	\$ 110,965	\$ 112,552	\$ 114,173	\$ 115,829	\$ 3,546,511	\$ 4,207,330

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.			
	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Principal (Detail Page)

Buena Municipal Utilities Authority

Fiscal Year Ending in

[illegible]

Debt Service Schedule - Interest

Buena Municipal Utilities Authority

If Authority has no debt, check this box: ☐

<i>Fiscal Year Ending in</i>									
	2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	Total Interest Payments Outstanding
<i>Water</i>									
									\$ -
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Sewer</i>									
USDA SERIES 2013	62,427	60,937	59,416	57,861	56,274	54,653	52,997	671,427	1,013,564
NJ Bank Series 2022 Trust Loan	25,688	25,188	24,488	24,188	23,438	22,688	21,938	271,843	413,768
NJ Bank Series 2022 Fund Loan									-
									-
Total Interest Payments	88,115	86,125	83,903	82,049	79,711	77,340	74,934	943,270	1,427,333
<i>Operation #3</i>									
									-
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #4</i>									
									-
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #5</i>									
									-
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #6</i>									
									-
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 88,115	\$ 86,125	\$ 83,903	\$ 82,049	\$ 79,711	\$ 77,340	\$ 74,934	\$ 943,270	\$ 1,427,333

Buena Municipal Utilities Authority

[illegible]

Net Position Reconciliation

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

FY 2024 Proposed Budget

	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 1,123,374	\$ 5,324,482					\$ 6,447,856
Less: Invested in Capital Assets, Net of Related Debt (1)	2,171,484	3,767,408					5,938,892
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	(1,048,110)	1,557,074	-	-	-	-	508,964
Less: Designated for Non-Operating Improvements & Repairs	530,424	1,436,887					1,967,311
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	726,213	828,155					1,554,368
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	1,379,991	1,629,609					3,009,600
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	527,670	2,577,951	-	-	-	-	3,105,621
Unrestricted Net Position Utilized to Balance Proposed Budget	123,412	323,677	-	-	-	-	447,089
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	123,412	323,677	-	-	-	-	447,089
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 404,258	\$ 2,254,274	\$ -	\$ -	\$ -	\$ -	\$ 2,658,532

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 41,208 \$ 93,203 \$ - \$ - \$ - \$ - \$ 134,411

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

FISCAL YEAR 2024

Buena Municipal Utilities Authority

(Authority Name)

2024 AUTHORITY CAPITAL BUDGET/PROGRAM

2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Buena Municipal Utilities Authority

(Authority Name)

Fiscal Year: January 01, 2024 to December 31, 2024

Check the box for the applicable statement below:

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Buena Municipal Utilities Authority, on November 08, 2023.

☐ It is hereby certified that the governing body of the Buena Municipal Utilities Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Buena Municipal Utilities for the following reason(s):

Officer's Signature:	c.santore@buenaboroughmua.com
Name:	Cheryl Santore
Title:	Secretary/Treasurer
Address:	PO Box 696 Minotola, NJ 08341-0696
Phone Number:	856-697-1784
Fax Number:	856-697-1434
E-mail Address:	c.santore@buenaboroughmua.com

2024 CAPITAL BUDGET/PROGRAM MESSAGE

Buena Municipal Utilities Authority

Fiscal Year: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

Yes

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

Rate Increase as necessary

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Proposed Capital Budget

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Other Capital Grants Sources
Water						
Generator Well 3	\$ 500,000		\$ 500,000			
Tank Painting	1,000,000			1,000,000		
Plant & Office Equip	66,000		66,000			
Water meter Replacements	91,500		91,500			
Total	1,657,500		-	657,500	1,000,000	-
Sewer						
Plant & Office Equip	66,000		\$ 66,000			
Membranes & Filters & Sewer Line	1,000,000		1,000,000			
Engineering & Contract Management	119,000		119,000			
Septage Receiving Station	239,000		239,000			
Total	1,424,000		-	1,424,000	-	-
Operation #3						
	-					
	-					
	-					
	-					
Total	-		-	-	-	-
Operation #4						
	-					
	-					
	-					
	-					
Total	-		-	-	-	-
Operation #5						
	-					
	-					
	-					
	-					
Total	-		-	-	-	-
Operation #6						
	-					
	-					
	-					
	-					
Total	-		-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET		\$ 3,081,500	\$ -	\$ 2,081,500	\$ 1,000,000	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.

For the Period: January 01, 2024 to December 31, 2024

Page CB-3 Detail

Proposed Capital Budget

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

		Funding Sources				
Estimated Total Cost		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
	\$0					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
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	-					
	-					
	-					
	-					
	-					
	-					
TOTAL THIS PAGE ONLY	\$0	\$ -	\$ -	\$ -	\$ -	\$ -

5 Year Capital Improvement Plan

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

		<i>Fiscal Year Ending in</i>					
	Estimated Total Cost	2024 (Proposed Budget)	2025	2026	2027	2028	2029
<i>Water</i>							
Generator Well 3	\$ 500,000	\$ 500,000					
Tank Painting	1,000,000	1,000,000					
Plant & Office Equip	66,000	66,000					
Water meter Replacements	555,000	91,500	93,750	93,750	96,000	90,000	90,000
Total	2,121,000	1,657,500	93,750	93,750	96,000	90,000	90,000
<i>Sewer</i>							
Plant & Office Equip	191,000	66,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Membranes & Filters & Sewer L	1,125,000	1,000,000	25,000	25,000	25,000	25,000	25,000
Engineering & Contract Manage	403,397	119,000	215,647	16,875	16,875	17,500	17,500
Septage Receiving Station	239,000	239,000					
Total	1,958,397	1,424,000	265,647	66,875	66,875	67,500	67,500
<i>Operation #3</i>							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #4</i>							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #5</i>							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #6</i>							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 4,079,397	\$ 3,081,500	\$ 359,397	\$ 160,625	\$ 162,875	\$ 157,500	\$ 157,500

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

Page CB-4 Detail

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

Fiscal Year Ending in

Page CB-4 Detail (2)

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

Fiscal Year Ending in

Page CB-4 Detail (Totals)

5 Year Capital Improvement Plan Funding Sources

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

		<i>Funding Sources</i>				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
	\$ -					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Sewer</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 4,079,397					
Balance check	(4,079,397)	If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

5 Year Capital Improvement Plan Funding Sources

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
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	-					
TOTAL THIS PAGE ONLY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Buena Municipal Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

For the Period: January 01, 2024 to December 31, 2024

Page CB-5 Detail (2)

5 Year Capital Improvement Plan Funding Sources

Buena Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

[illegible]

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Buena Municipal Utilities Authority Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

--

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

11/8/2023

Date

c.santore@buenaboroughmua.com

Clerk/Secretary to the Governing Body

Appendix to Budget Document

